

a secure way to make your tuition payment

ELECTRONIC FUNDS TRANSFER

What is Electronic Funds Transfer?

Electronic Funds Transfer (EFT) is a secure way to make your tuition payment directly and automatically from your bank (or investment account) to the Bartos Child & Family Center.

How does it work?

When you make an EFT tuition payment, your bank or investment account disperses the funds automatically according to your instructions until you decide to stop.

For more information call 717-477-1792

3 EASY STEPS to sign up for EFT

1. Complete the Authorization Agreement for EFT below.
2. Attach a copy of a voided check.
3. Mail to our office:

Bartos Child & Family Center
1871 Old Main Drive
Shippensburg, PA 17257

Or drop it off at our office at:
45 Montgomery Drive

AUTHORIZATION AGREEMENT FOR EFT

I (we) _____ hereby authorize the Shippensburg University Foundation to initiate DEBIT entries in the amount of \$_____ per month to my (our) checking account indicated at the depository (bank or investment account) named below. I understand there will be a total of twelve (12) deductions each year. Please use these debits as payment for my child's tuition at the Bartos Child & Family Center. I authorize the change in charges for additional days or proration of rates charged due to changes in my child's attendance schedule. I also authorize the increase in the monthly rate charged annually as the tuition rates charged by the Center increase.

Depository Name _____

Depository Address: (city/state/zip) _____

Routing Number _____ Account Number _____

This Authorization is to remain in full force and effect until the Shippensburg University Foundation receives written notification from me (or either of us) of its termination in such time and in such manner as to afford the Shippensburg University Foundation reasonable opportunity to act on it and another method of payment or my child no longer attends the Center.

Name(s) _____

Name(s) _____

Signed X _____ Signed X _____ Date _____

Preferred Phone (_____) _____ - _____ Preferred Email address _____

Shippensburg University
FOUNDATION
SUFoundation.org

1871 Old Main Drive, Shippensburg, PA 17257
717-477-1377

- All persons named on the checking account or investment account must sign the authorization form.
- Return completed form to the Bartos Child & Family Center with a voided check from your checking account.
- The Bartos Child & Family Center must receive the authorization form by the 25th of the month in order to debit the account on the 1st of the following month.
- Accounts will be drafted the 1st of each month.